

**City of Pacific  
Park Board Commission  
MEETING AGENDA  
Tuesday, August 17,  
2021**

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**6:30 p.m.**

**MEMBERS:** Kate Hull-Pease, Chairperson; Jim Meier, Gina Lisak, Shawna Carey, Scott Newbold, Regina Ingram

**MEMBERS ABSENT:**

**CITY STAFF:** James Morgan, Public Works Manager  
Alyssa Tatro, Associate Planner

**Approve Meeting Minutes: July 20, 2021**

**Discussion Items:**

- 1) **Outdoor Fit Park Equipment – update on acquisition**
- 2) **Park Art – Piano Harp- Choose a Location**
- 3) **Adjourn**

**The next Regular Park Board Meeting is scheduled for Tuesday September 21, 2021 at 6:30 p.m.**

**City of Pacific Park Board  
Minutes for July 20, 2021**

**Attendance**

Members Present: Chairperson Kate Hull Pease, Gina Lisak, Jim Meier, and Shawna Carey,

Members Absent: Regina Ingram and Scott Newbold

Member Lisak moved to excuse Members Ingram and Newbold, seconded by Member Meier.

Motion approved unanimously via Voice Vote

Member Newbold arrived at 7:02

City Staff: Jack Dodge, Community Development Manager; Alyssa Tatro, Associate Planner; Jim Morgan, Public Works Manager; Nicole Schunke, Administrative Assistant

**Approval of Park Board Minutes**

The minutes were approved unanimously via Voice Vote

**Approval of Agenda**

The amended agenda was approved unanimously.

**Discussion items**

**1. Discussion of Park Tour Results**

The park board tabled the discussion of the Park Tour to September 15<sup>th</sup>

**2. Outdoor Fit Park Equipment – discuss equipment and potential locations**

Member Lisak moved to update the Park Board priorities list to add outdoor fit park equipment as priority number 2 and move Aspen Park to priority 3, Beaver Park to priority 4, and the Interurban Trail to priority 5, seconded by member Meier, approved unanimously via Voice Vote

The outdoor fit park equipment priority includes the exercise equipment, 2 picnic benches, and 1 trash can at the North East end of Clint Steiger Memorial Park. Moved by Member Lisak, seconded by member Meier, approved unanimously via Voice Vote

**3. Park Art – Piano Harp- Choose a Location**

Member Lisak moved to table the discussion to the meeting on August 17<sup>th</sup>, seconded by member Newbold. approved unanimously via Voice Vote

**4. Beaver Park Gate**

Member Meier moved to add a kissing gate made by City Public Works Crew at Beaver Park, seconded by member Lisak, approved unanimously via Voice Vote

**5. Interurban Trail War Memorial Committee**

Member Newbold volunteered to be on the Interurban Trail War Memorial Committee

**Adjourn**

The meeting was adjourned at 7:33

Next meeting will take place on Tuesday, August 17, 2021 via Zoom Meeting

Minutes prepared by Nicole Schunke, Administrative Assistant

Meeting Minutes Approved

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Kate Hull Pease, Commissioner

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Date

PARK INSPECTION SUMMARY FOR PARK BOARD

Inspection Items by Park Maintenance Lead

Vandalism-damage, graffiti, glass, trash, needles	Wood rotten, cracked, missing	Surfacing material
Loose or missing hardware	Remove foreign objects - chains, ropes, wood	Swings
Chains kinked, twisted, broken	Sweep walkways, platforms, steps	Climbers
Guardrails and handrails	Concrete footers exposed	Slides
Seats - cut, cracked, missing	Standing water	

Number of parks	10
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PARK INSPECTIONS: JUL 27 - AUG 16, 2021

TALLY OF "GOOD" FOUND IN EACH PARK									average of each park
	27-Jul	29-Jul	2-Aug	6-Aug	9-Aug	12-Aug	16-Aug	Week	red=below average
ASPEN	15	14	15	15	15	15	15		14.857
BEAVER	14	15	14	15	14	15	16		14.714
BLUEBERR	14	14	15	14	15	14	14		14.286
CITY PARK	15	15	15	15	15	15	15		
C STEIGER	15	14	14	15	15	14	15		14.571
ELISE	15	14	14	15	15	15	14		14.571
MILWAUK	15	14	15	15	15	15	15		14.857
OTTER	16	16	16	15	15	16	16		15.714
RHUBARB	17	15	16	17	16	16	16		16.143
STRAWBER	14	15	14	14	15	14	14		14.286
SUNSET	15	15	15	15	15	15	15		15.000
	average all= 14.900								
									#DIV/0!
TRAIL									#DIV/0!

NOTES		funded	amount
ASPEN			
BEAVER			
BLUEBERRY			
CITY			
C. STEIGER			
ELISE			
MILWAUKEE			
OTTER			
RHUBARB			
STRAWBERRY			
SUNSET	Sidewalk needs replaced		
TRAIL			
OTHER			
		0	\$0

PARK BOARD RESPONSE

more trail inspections needed

TOTAL "GOODS"	INSPECT-ION COUNT	AVERAGE
104	7	14.857
103	7	14.714
100	7	14.286
102	7	14.571
102	7	14.571
104	7	14.857
110	7	15.714
113	7	16.143
100	7	14.286
105	7	15.000
0	0	#DIV/0!
0	0	#DIV/0!
1043	70	14.900
TOTAL "GOODS" PER PARK	TOTAL INSPECT-IONS	GRAND AVERAGE

NOTES: Do not include trash, garbage, or litter